

**MUNSOFT**

municipal financial software

## SOFTWARE RELEASE POLICY

VERSION 2020/21

## INTRODUCTION

Munsoft will move on to a quarterly release cycle for the 2020/21 financial year that is informed by the MFMA calendar dates, legislative requirements and significant client features.

The benefit to our clients will be a more stable financial management system due to fewer potential maintenance interruptions and leading to further productivity benefits.

Quarterly releases should also ease the compliance and operations load and allow for more time between releases for end-users to get accustomed to the system, procedures and interface.

## RELEASE CALENDAR

The table below lists the planned schedule for the quarterly Munsoft releases for the 2020/21 financial year:

Munsoft Version	Planned Month
Munsoft 7.3.1	August 2020
Munsoft 7.3.2	November 2020
Munsoft 7.3.3	February 2021
Munsoft 7.3.4	May 2021

## EMERGENCY RELEASES

Whilst Munsoft applies strict quality control measures there are times when an emergency change may be required for the Munsoft platform to address a high impact issue. Munsoft's goal to provide a great software product demands that our client's data quality and system integrity be maintained at all times.

Where required Munsoft reserves the right to address high-impact issues within the Munsoft Financial Management Software outside of the planned monthly release windows as specified above. The emergency releases are intended to bring stability and ensure the integrity of Munsoft software, but more importantly to the quality and integrity of our client's data.

The ability to apply emergency software updates also enables Munsoft to provide the necessary service levels to our customers as per the Munsoft service level agreement.

## RELEASE NOTES

Munsoft will provide detailed release notes for both scheduled and emergency releases.

FEATURE REQUESTS

Munsoft welcomes input from our clients and truly believes that close collaboration with our clients will result in an overall improved and relevant software product. Munsoft clients can log feature requests or enhancements through Munsoft’s Support facility by contacting our Support department or by sending an email to [support@munsoft.co.za](mailto:support@munsoft.co.za)

All feature requests and enhancements logged by clients are evaluated and considered for inclusion into the Munsoft software according to the nature of the request, the legislative relevance of the request, the accuracy and validity of the request, whether equivalent functionality already exists and various other criteria.

AFFECTED MODULES & SUB-SYSTEMS

The Munsoft Financial Management System comprises the following functional modules:

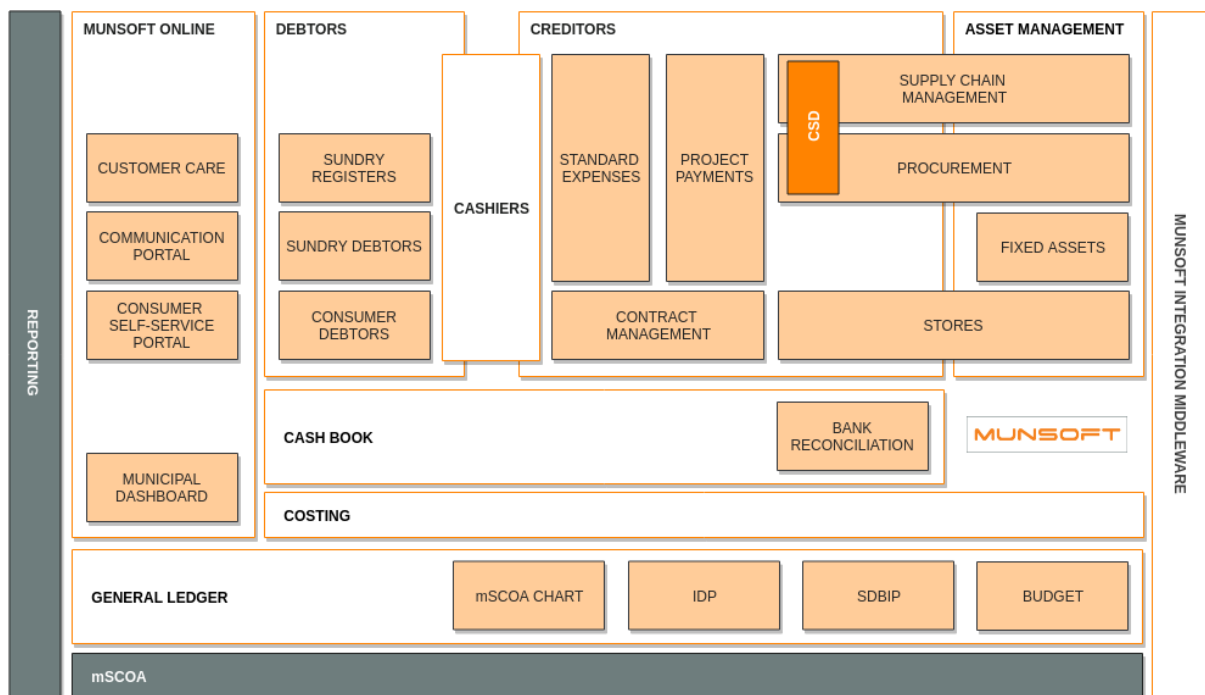


Figure 1 - Munsoft Functional Modules

The Munsoft release policy as described within this document applies to all the modules listed above as well as any new modules developed in future.

CONCLUSION

This document describes Munsoft’s planned software release schedule for the 2020/21 financial year.