

**Required:     Asset Management  
                  Asset Manager  
                  Asset Administrators**

**Optional:     Compilers of AFS**

Dear Sir/Madam,

**Invitation: 100% Executive Funded – Munsoft Fixed Assets Workshop**

Munsoft hereby cordially invites you to attend the 100% Executive Funded – Munsoft Fixed Assets Workshop for 2018/2019 financial period to be held from the 4<sup>th</sup> to 8<sup>th</sup> of March 2019 at Munsoft Roodepoort Office.

**Topics to be covered:**

- Guidance on how to align Fixed Assets Register (FAR) from 6.1 NT chart to 6.2 and the impact of the changes.
- Guidance on how to reconcile the FAR to the General Ledger after the alignment from 6.1 to 6.2.
- Knowledge sharing of how the system calculates depreciation, re-assessments of useful lives, general system overview and common errors.
- Guidance on the correction of prior period errors or issues resulting from the 2017/2018 Financial Year audit.
- 2018/2019 Financial Year End and audit readiness
- New features and future enhancements

**Who should attend:**

- All clients currently transacting on the Munsoft Asset Module.
- All clients submitted the 2017/18 FAR from the Munsoft Asset Module for audit purposes.
- All clients whose FAR was already converted into 6.1 NT charge, however submitted manual FAR for audit purposes.

The workshop will be facilitated by a Munsoft Assets Specialist whom are equipped with the Munsoft Asset Module and GRAP knowledge.

Limited seats are available and will be reserved on a first come first serve basis. If you want to attend the Munsoft Assets Workshop, please email the delegates' full name, email address, cell phone number and dietary requirements to [sales@munsoft.co.za](mailto:sales@munsoft.co.za). Your response is highly anticipated on or before the 18<sup>th</sup> of February 2019.

Munsoft acknowledged the changes experienced during the 2017/18 financial period and therefore, decided to host this 100% Executive funded workshop. Executive funded means that Munsoft's Executives fund an event which is meant to be at a cost to the clients.

Building 17, Cycad House  
Constantia Office Park  
Corner 14<sup>th</sup> Avenue and Hendrik  
Potgieter Street  
Weltevredenpark  
Roodepoort  
1709

PO Box 731457  
Fairland  
Johannesburg  
2030

Office:   +2711 215 8000  
Fax:       +2711 215 8019  
Email:    info@munsoft.co.za

[www.munsoft.co.za](http://www.munsoft.co.za)

Reg no:   2001/024674/07  
Vat no:   4820201004



The following costs are excluded and for the clients own account:

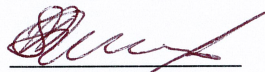
- Transportation to and from the workshop
- Accommodation
- Meals (except meals served during workshop)

**Physical Address:**

Building 17, Cycad House  
Constantia Office Park  
Corner of 14th Avenue and Hendrik Potgieter Street  
Weltevredenpark  
Roodepoort  
Gauteng  
1709

Please contact Ms. Omphile Sehunelo for further enquiries.

Yours sincerely,



**Omphile Sehunelo**  
**FMS Support Manager**  
**082 547 6614**