

MUNSOFT *Training*

SCHEDULED TRAINING

APRIL 2023

CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4 CONTRACT MANAGEMENT	5 SUPPLY CHAIN MANAGEMENT, PROCUREMENT Including: * Creditor Setup * Mini Tender	6 SUPPLY CHAIN MANAGEMENT, PROCUREMENT Including: * Creditor Setup * Mini Tender	7 PUBLIC HOLIDAY
10 PUBLIC HOLIDAY	11 GENERAL LEDGER, REGISTERS Including: * Journals * Vote Maintenance * Report Writer * Reporting	12 BUDGETING Including: * Project Setup * IDP	13 BUDGETING Including: * Project Setup * IDP	14 REGISTERS Including: * Grants * Investments * Loans * Petty Cash
17 CASHIERS Including: * Administrator & Supervisor Functions	18 CONSUMER DEBTORS	19 CONSUMER DEBTORS	20 CONSUMER DEBTORS	21 STORES
24 CASHBOOK Including: * Bank Reconciliation * Petty Cash ALL PAYMENTS Including: * Creditor * Cash Book * Creditors	25 CASHBOOK Including: * Bank Reconciliation * Petty Cash ALL PAYMENTS Including: * Creditor * Cash Book * Creditors	26 VAT	27 SUPERVISOR Including: * Administrators * Month-end Overview	28 BANK RECON

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